

Enolsoft PDF to Word with OCR Tutorial

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I. About Enolsoft PDF to Word with OCR

Enolsoft PDF to Word with OCR has the ability to convert normal or scanned PDF files and images to word (*.doc, *.docx) formats.

•••		Eno	Isoft PDF to Word with OCR	
PDF	2018 Catalogue.pdf 11.95 MB 40 pages	All Pages All Pages Range 3-13 	OCR Italian 🔹 🔅 Advanced Settings	to DOCX 🔻
PDF	Academygram.pdf 5.49 MB 72 pages	All Pages All Pages Range 1,7,12-20 	OCR English 🔹 🏠 Advanced Settings	to DOC v
PDF	travel-dubai.pdf 92.62 KB 1 pages	 All Pages Range 	OCR French 🔹 🔅 Advanced Settings	to DOC v
Image	PDFLock@2x.png 1.60 KB 1 pages	 All Pages Range 	OCR German 🔹 🔅 Advanced Settings	to DOCX v
PDF	Friendly2018.pdf 8.99 MB 46 pages	All Pages Range 	OCR Russian 🔹 🔅 Advanced Settings	to DOCX *
PDF	Odyssey19-SM.pdf 9.06 MB 64 pages	 All Pages Range 	OCR Chinese (Simpli 🔅 Advanced Settings	to DOCX *
+	- OCR			Convert

II. Activating the Application

Enolsoft PDF to Word with OCR is available on our official website, you can download it at <u>https://www.enolsoft.com/downloads/pdf-to-word-with-ocr-for-mac.dmg</u>. Double click the dmg file (disk image), and then move the app to Applications folder.

Activating Enolsoft PDF to Word with OCR is a fairly easy task. You just need to launch the app first, tap on the "Help" on the menu bar, and select the "Activate Enolsoft PDF to Word with OCR" from the Help menu. Once the registration window shows on the screen, you have to copy-n-paste your registration code into the "Key Code" box, and then click "Activate" button to confirm everything.

Notice	If you	hin the	e ann from	Mac Ann	Store 1	vou don'i	t need to	activate	the c	าทท
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OCR	Please enter your license:
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00	If you have already purchased a license, you should find it in an email confirmation.
	Cancel

III. Application Operating

i. Add & Clear PDF

•••	Enolsoft PDF to Word with OCR	
	+	
	To get started, please drag and drop files here or add them by clicking + button.	
+ - OCR		Convert

To add PDF files to Enolsoft PDF to Word with OCR:

- 1. Drag-n-drop PDF files to the main interface directly.
- 2. Click File > Add files... on menu bar, and then select files in the window that appears.
- Click File > Add Recent on menu bar, and then choose the file you have worked with recently from the submenu.
- 4. Click the button, then select files from the pop-up window.

To clear PDF files from Enolsoft PDF to Word with OCR:

- 1. Highlight one or more files by command click, and then click
- 2. Click File > Clear All on menu bar to clear all PDF files.

 Click File > Clear Finished Items on menu bar to clear all finished items, including both successful and failed items.

ii. Preview PDF



Click **PDF** to preview the added PDF before starting the conversion.

iii. Convert Password Protected PDF Files

Files with an owner or restriction password can be unlocked instantly. However, if the file is locked with user/open password, you have to enter the correct password to convert it.



button, and then enter the password to the pop-up window:

PDF	2018 Catalogue.pdf 11.95 MB 40 pages	• All Pages Range	User password Vanced Settings to DOC -
PDF	Academygram.pdf 5.49 MB 72 pages	 All Pages Range 	OCR ArmenianEastern 🏠 Advanced Settings to DOC 🔹
PDF	travel-dubai.pdf 92.62 KB 1 pages	 All Pages Range 	OCR ArmenianEastern 🏠 Advanced Settings to DOC 🔹
PDF	Friendly2018.pdf 8.99 MB 46 pages	 All Pages Range 	OCR ArmenianEastern 🏠 Advanced Settings to DOC 🔹
PDF	taj-low-rolution.pdf 2.31 MB 6 pages	 All Pages Range 	OCR ArmenianEastern 🏠 Advanced Settings to DOC 🔹
PDF	Odyssey19-SM.pdf 9.06 MB 64 pages	 All Pages Range 	OCR ArmenianEastern 🏠 Advanced Settings to DOC 🔹
+	- OCR		Convert

iv. Page Range Settings

The app provides 2 options enabling you to convert all pages or specific pages of the PDF. To convert all pages of a PDF file, you can select All Pages. If you just want to select specific

pages range to convert, you can choose Range option. A blank will show up and allow you to enter the page ranges. For example, to convert 1 to 5 pages, you can enter 1-5 in the blank. To convert page 2, page 4 to page 100, you can enter 2,4-100. If you want to convert other pages range in the PDF after conversion is completed, you can reset the pages range and then start conversion again.

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2018 Catalogue.pdf PDF 11.95 MB 40 pages	All Pages All Pages Range 3-13 	OCR Italian 🔹 🔅 Advanced Settings	to DOCX 🔻
Academygram.pdf 5.49 MB 72 pages	All Pages All Pages Range 1,7,12-20 	OCR English 🔹 🔅 Advanced Settings	to DOC v
PDE travel-dubai.pdf 92.62 KB 1 pages	 All Pages Range 	OCR French 🔹 🔅 Advanced Settings	to DOC v
PDFLock@2x.png Image 1.60 KB 1 pages	 All Pages Range 	OCR German 🔹 🔅 Advanced Settings	to DOCX -
PDF Friendly2018.pdf 8.99 MB 46 pages	All Pages Range 	OCR Russian * 🌣 Advanced Settings	to DOCX *
Odyssey19-SM.pdf 9.06 MB 64 pages	• All Pages Range	OCR Chinese (Simpli 🔅 Advanced Settings	to DOCX 👻
+ - OCR)		Convert

v. OCR Settings

Click O to open OCR function O. You're able to select one or more languages according to the language of the imported file. To select language, click the button next to the OCR button, then click the language you want to select in the sub-menu.

English
Italian
French
German
Russian
Czech
Chinese (Simplified)
Chinese (Simplified) + English
Turkish
Portuguese
Polish
Romanian
UKrainian
Greek
More

To select multiple languages, click More... in the submenu, then check the checkboxes of the languages you want to choose in the window that pops up.

PDF	2018 Catalogue.pdf 11.95 MB 40 pages	All Pages All Pages Range 3-13 	ArmenianEastern ArmenianEastern ArmenianGrabar	Advanced Settings	to DOCX 🔻
PDF	Academygram.pdf 5.49 MB 72 pages	All Pages All Pages Range 1,7,12-2 	ArmenianWestern Bashkir Bulgarian Catalan Croatian	🔅 Advanced Settings	to DOC *
PDF	travel-dubai.pdf 92.62 KB 1 pages	• All Pages Range	Czech Czech Chinese (Simplified) Chinese (Simplified) + English Danish	🔅 Advanced Settings	to DOC *
Image	PDFLock@2x.png 1.60 KB 1 pages	• All Pages Range	Dutch DutchBelgian English Estonian	🗘 Advanced Settings	to DOCX *
PDF	Friendly2018.pdf 8.99 MB 46 pages	All Pages All Pages Range 2-9 	German German GermanNewSpelling GermanLuxembourg	🗘 Advanced Settings	to DOCX *
PDF	Odyssey19-SM.pdf 9.06 MB 64 pages	• All Pages Range	Cancel OK	Advanced Settings	to DOCX *
+)			Convert

Customize OCR results:

You can click the Southern button next to the language button to open the OCR Recognition window.



Improving OCR Accuracy and Quality

The app automatically marks every part of a loaded PDF or image differently based on the nature of a given part. Texts would be marked in green; pictures would be marked in red; tables would be marked in purple. Though this automatic marking tend to be rather accurate, when it comes to documents of pictures with great complexity, there might be some errors, and manual adjustments therefore have to be made for a more desirable outcome. If you believe enhancement can be made on the conversion results, please follow the instructions listed underneath to adjust:

Find the page or image that requires more delicate handwork in the left column and select it.

Rotate the page or image if you think it is necessary by clicking on the toolbar.

Click on the toolbar and mark all the parts that you reckon should be exported as texts.

Click on the toolbar and mark all the parts that you reckon should be exported as images.

Click on the toolbar and mark all the parts that you reckon should be exported as tables.

• In a marked table zone, you can create a table yourself by following steps listed below:

- To add a separator, you need to right click on the purple area, choose "Add", and pick "Add A Vertical Line" or "Add A Horizontal Line".

- To delete a separator, you too need to right click on the purple area, choose "Delete", and pick "Delete the Line Left to Cursor", "Delete the Line Right to Cursor", "Delete the Line Above Cursor", or "Delete the Line Beneath Cursor".

- To reposition a separator, you need to select it in the table and drag it to the desired spot.

The **button** on the toolbar helps you to select one or multiple marked zones in one page.

If you need to delete a marked area, you just need to highlight it and hit the "delete" button on

the keyboard; if you need to take multiple of them in one shot, please click first, select all the zones you need, and then hit the "delete" button on the keyboard. If you want to adjust the size of a marked area, please place the cursor on the border of that zone and drag it to a desired location.

Notice: If your files are normal PDF files we suggest you turn off the OCR function for better output results. But, if your files are scanned files or images. It is recommended to turn on the OCR function. It will help you convert scanned files and images to editable documents or editable PDF files. Our program will detect whether the files are scans or normal PDF files, and will turn on the OCR function automatically for scans or image files. If you have no choice whether to turn on the OCR or not, please choose to output the file both with OCR or with no OCR to check which gives a better results.

vi. Output format

The program is able to convert scanned PDF file to word (*.doc, *.docx) format. To select an output format, click the output format button, and then click the format you want to create.

•••		Eno	Isoft PDF to Word with OCR	
PDF 1	2018 Catalogue.pdf 11.95 MB 40 pages	All Pages All Pages Range 3-13 	C OCR English * 🏠 Advanced Settings	to DOCX to DOC
PDF 7	Academygram.pdf 5.49 MB 72 pages	All Pages All Pages Range 1,7,12-20 	OCR English 🔹 🔅 Advanced Settings	to DOC *
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Image 1	PDFLock@2x.png 1.60 KB I pages	• All Pages Range	OCR German 🔹 🔅 Advanced Settings	to DOCX -
PDF 4	Friendly2018.pdf 3.99 MB 16 pages	All Pages Range 2-9	OCR Russian 🔹 🔅 Advanced Settings	to DOCX -
PDF e	Ddyssey19-SM.pdf 9.06 MB 64 pages	 All Pages Range 	OCR Chinese (Simpli 🔅 Advanced Settings	to DOCX 🔹
+ -				Convert

vii. Output Path

Click Convert, and then choose a location from the pop-up window.

viii. Start the Conversion

After choosing the location, the conversion will start. You can click Cancel button to cancel this conversion.

ix. Show in Finder

After converting a PDF file successfully, click *c* to open the location of the output file in Finder.

IV. Technical Support

Contact Us

Any time you need help with using Enolsoft products, please contact our support team at support@enolsoft.com. Our customer service staff will reply your email within one business day.